



# Court Ordered Agreement

This agreement acknowledges that Stafford Emergency Relief through Volunteer Services (SERVE) has been asked to provide opportunity for volunteer service in accordance with a court order. SERVE places a high value on our volunteers and the work they do enabling us to fulfill our mission. Though the service of the below named individual volunteer (NIV) is mandatory, we appreciate the worth these hours represent for the organization. We are dedicated to ensuring that all of our volunteers have a productive and rewarding service experience. To facilitate this positive relationship, this agreement will be read and signed by both parties demonstrating a clear understanding and positive acknowledgment of the terms and expectations.

Monday-Thursday 11-4pm  
2nd and 4th Saturday 9-3pm  
15 Upton Lane Stafford VA 22554

SERVE accepts court appointed volunteers **except** those with offenses including but not limited to felony, assault, battery, drug or paraphernalia possession, child endangerment, or domestic violence.

The following items must be supplied by the required community service applicant BEFORE he/she can begin their community service hours:

- .Valid photo ID
- .Copy of offense
- .Name of Lawyer or P.O. Officer if you have one
- .A signed copy of this Court Ordered Agreement
- .A completed and signed SERVE Volunteer Application

## COURT ORDERED COMMUNITY SERVICE PROGRAM GUIDELINES:

- You are to report to SERVE in the main office lobby no later than 10:50 a.m.
- A minimum of 2 days per week community service is required.
- If for any reason you cannot report on your scheduled time, call 540-840-3243. If no answer, leave a message as to why you cannot report on the assigned day.
- Attendance:  
The defendant must report on time to the designated location. He/she will be required to sign in to receive credit for the day. Failure to attend twice will result being dropped from the program.
- Alcohol & Drugs:  
No alcohol or drugs are to be taken while participating in this program. If a defendant is found to be under the influence, he/she will be required to submit a drug test at your expense or face immediate dismissal. If results of testing are positive, no credit for participation will be given.
- Behavior and Attitude:  
Both are very important in order to get anything positive from the program. Please begin with a positive outlook; your success in the program is a success for us as well.

Volunteer Days: Check at least TWO

Monday 11-4pm\_\_\_\_\_

Tuesday 11-4pm\_\_\_\_\_

Wednesday 11-4pm\_\_\_\_\_

Thursday 11-4pm\_\_\_\_\_

2nd/4th Saturday 9-3pm\_\_\_\_\_

SERVE reserves the right to terminate your community service volunteering opportunity if you are unproductive, do not notify Rebekah Roller or a staff member that you cannot appear for assigned hours, fail to adhere to the Required Community Service Agreement, are disruptive or in any way negatively impact guests, staff, or property.

Volunteer Signature:\_\_\_\_\_

SERVE Staff Signature:\_\_\_\_\_

